



## 2011-2012 Winter Indoor Flea Market

### Application, Rules and Rates

Winter indoor flea markets take place Tuesdays and Saturdays, 7 am – 1 pm in the heated, 20,000 square foot West Virginia building. Food concessions and clean restrooms are available. The State Fair promotes the indoor markets through daily messages on the Electronic sign adjacent to Rt. 219 south, periodic press releases, Internet, and radio ads. If you wish to participate as a vendor, carefully review the information below and the calendar enclosure.

#### **RATES AND SPACES**

**DAILY SETUP FEES** - Spaces are 10 x 10 and will be \$15 each flea market day for vendors who move in and out in a single day .

**MONTHLY RENTALS** Vendors who wish to leave their merchandise in the building for a full month will be charged for the total flea markets scheduled per month. Any vendor who pays for the entire month prior to the first day of the month will receive 15% discount off the daily rates. Otherwise, the vendor will pay the \$15 per day setup fee as outlined under daily setup fees. SFWV allows vendors to store their merchandise in the WV building for monthly basis but assumes no responsibility for these items. Fees are collected daily on each flea market day and due for any flea market day in which your items remain in the building. **ALL MOVE OUTS FOR MONTHLY VENDORS MUST TAKE PLACE FOLLOWING THE LAST MARKET IN THE MONTH. ALL MOVE INS FOR MONTHLY VENDORS THAT ARE LATER THAN THE INITIAL MOVE IN, MUST BE DONE BY 9 AM ON THE MORNING OF THE FIRST MARKET OF THE MONTH. (SEE RULE #5 BELOW REGARDING VEHICLES).**

**GENERAL RULES:** Vendors are responsible for bringing their own tables/chairs. Vendors are to place trash in the receptacles provided. (SFWV is not responsible for the removal of large items, furniture or broken equipment.)

		<b><u>PROJECTED COST IF YOU RENT SPACE MONTHLY</u></b>
November (4)	Move in Friday, 11.18, Mkts on the 19 <sup>th</sup> , 22nd, 26th, and 29 <sup>th</sup>	\$60 (If paid prior to 11/18 \$51)
December (7)	3rd, 6 <sup>th</sup> , 10 <sup>th</sup> , 13 <sup>th</sup> , 17 <sup>th</sup> , 20th, 27 <sup>th</sup>	\$105 (If paid prior to 12/2 \$90)
January (8)	3rd, 7 <sup>th</sup> , 10 <sup>th</sup> , 14 <sup>th</sup> , 17 <sup>th</sup> , 21st, 24 <sup>th</sup> , 28 <sup>th</sup>	\$120 (If paid prior to 1/2 \$102)
February (8)	4 <sup>th</sup> , 7 <sup>th</sup> , 11 <sup>th</sup> , 14 <sup>th</sup> , 18 <sup>th</sup> , 21st, 25 <sup>th</sup> , 28th	\$120 (If paid prior to 2/3 \$102)
March (8)	3rd, 6 <sup>th</sup> , 10 <sup>th</sup> , 13 <sup>th</sup> , 17 <sup>th</sup> , 20 <sup>th</sup> , 24th (MOVE OUT ON 24 <sup>TH</sup> OF MARCH)	\$120 (f paid prior to 3/2 \$102)

### WEEKLY HOURS OF OPERATION

1. Move in day for vendors who plan to leave their merchandise in the building for the full season is **Friday, November 18<sup>th</sup>, 2011. Hours: 9 am – 2 pm.** The building will not be open to the public.
2. The final indoor market will be **Saturday, March 24th, 2012** and all vendors must have their merchandise removed by 4 p.m.
3. **There is no market on Saturday, December 24<sup>th</sup> or Saturday, December, 31st.**
4. Regular hours of operation for the Tuesday and Saturday markets will be **7 am – 1 pm.** Vendors will be permitted in the building at 7:00 am and are required to staff their booth until closing.
5. **AFTER THE INITIAL MOVE IN DATE (11/18) WE WILL NOT PERMIT VEHICLES TO DRIVE IN AND UNLOAD.**
6. **ALL ONE DAY SETUPS WILL BE LOCATED ON THE SOUTH WALL TOWARD THE WEST ENTRANCE OF WV Building.**
7. The State Fair assumes no responsibility for any physical loss or damage at any time to the physical property of any vendor. The market is under no obligation to provide mischief or general liability insurance for the personal property of any vendor or any claims for personal injury death or property damage in or about the spaces rented by vendor. It is suggested that each vendor carry insurance.
8. Vendors are required to have their booths open during all regular flea markets. Failure to do so will result in forfeiture of space. Vendors will be assessed the setup fee even if the booth is not opened.
9. **Weather Policy** - SFWV reserves the right to close the flea market in severe weather conditions. No pets are permitted in the building.
10. No sale of soft drinks, bottled water or food unless authorized.
11. The sale of guns, fireworks, alcoholic beverages, pornographic materials and counterfeit merchandise is strictly prohibited.

**2011-2012 Vendor Information – Winter Indoor Flea Market**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PH: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL \_\_\_\_\_

Do you sell new or used merchandise? Briefly describe

\_\_\_\_\_

Please indicate below the months in which you intend to participate:

Nov. - \_\_\_\_\_ Feb. - \_\_\_\_\_

Dec. - \_\_\_\_\_ March - \_\_\_\_\_

Jan. - \_\_\_\_\_

Do you need electric? YES \_\_\_\_\_ NO \_\_\_\_\_

To guarantee your space for the Indoor State Fair Market, please complete and submit this application. Spaces are assigned based upon date of application. Applications are also available on [statefairwv.com](http://statefairwv.com)

**Send completed application to:**

State Fair Indoor Flea Market, PO Drawer 986, Lewisburg, WV 24901

304-645-1090