



# FOOD CONCESSION APPLICATION

Concessions Manager, PO Drawer 986, Lewisburg, WV 24901  
304-645-1090 ♦ events@statefairfww.com ♦ www.statefairfww.com

## FOOD DESCRIPTION

What is the name of your stand? \_\_\_\_\_

What type(s) of food do you offer? (You may attach a menu)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attached is a photo of your stand  from the front  from the side  both  
**FAILURE TO ATTACH A PHOTO WILL VOID YOUR APPLICATION.**

## SPACE INFORMATION

Size of Concession Trailer when operating: \_\_\_\_\_ ft wide x \_\_\_\_\_ ft long

Does your concession operate  from the front  from the side  both

Do you require sewer hookup?  yes  no

What are your electrical needs? \_\_\_\_\_ amps \_\_\_\_\_ volts.

How far from an electrical outlet can you operate? \_\_\_\_\_ ft

How far from a water hookup can you operate? \_\_\_\_\_ ft

Do you provide seating for customers?  yes  no

Do you require parking for a stock trailer?  yes  no

What size is the trailer? \_\_\_\_\_ ft wide x \_\_\_\_\_ ft long

What is the total space required for your operation (prep area, customer area, etc.) \_\_\_\_\_ ft long x \_\_\_\_\_ ft wide minimum

## CONTACT INFORMATION (PLEASE PRINT OR TYPE)

Individual in Charge \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

ST \_\_\_\_\_ Zip \_\_\_\_\_ Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Cell phone # \_\_\_\_\_ (if you are on the road) Email: \_\_\_\_\_

Website: www. \_\_\_\_\_

## REFERENCES ~ List two other fairs, festivals, events, etc., in which you have participated within the last two years:

1. \_\_\_\_\_

2. \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICATION GUIDELINES

☺ Space availability is not known until after March for the upcoming Fair. Openings are determined after the previous year's exhibitors/concessionaires have returned their contracts.

☺ Applications **MUST** be accompanied by a photo of your concession set up **AND** menu in its entirety. Failure to submit a photo and to fully complete the application will result in your application being rejected.

☺ Space openings are filled using applications on file. Openings are filled with the intention of having a variety of products and services available during the Fair, not in chronological order by date.

☺ The number of requests on file prohibits every applicant who does not receive space for any given year from being contacted.

☺ Any application which is not legible and complete will not be considered.

☺ If your application is selected you will be notified of the food concession fees, and other costs by the Concessions Manager. The SFWV reserves the right to adjust fees annually. Prices may change between the date of your application and when you are selected.

☺ **Liability insurance is required for concessionaires.**

☺ Applications are kept on file for three years.

☺ For a complete listing of the concession areas and current guidelines for each one visit **www.statefairfww.com**