

STATE FAIR OF WEST VIRGINIA, INC
JOB DESCRIPTION
Maintenance Worker – Electrician

BASIC FUNCTION

Under the general direction and supervision of the Operations/Facilities Manager, the electrician performs a wide range of duties associated with maintaining and improving the corporation's equipment, buildings, grounds, and facilities, with primary emphasis on electrical systems and infrastructure.

QUALIFICATIONS

Applicants must be properly qualified and licensed to perform electrical work in the State of West Virginia. Candidates with experience working with high-voltage power systems will be given strong consideration. Based on operations of the State Fair, job duties may at times go beyond electrical work - candidates should also possess working knowledge of the standards, methods, tools, and materials used in plumbing, painting, carpentry, roofing, and groundskeeping. A valid State of West Virginia motor vehicle operator's license is required. The position requires the ability to understand and carry out oral and written instructions and to establish and maintain effective working relationships with supervisors, coworkers, and the public.

AREAS OF RESPONSIBILITY

- Electrical - Performs basic electrical installation and repair work in wiring for switches, outlets, plugs, cables, power circuits and appliances; repairs lighting systems; inspects electrical systems for unsafe conditions.
- Carpentry – performs basic rough and finished carpentry work in construction and repair of structures such as partitions, walls, doors, fences, window frames, office furniture, roofs, and shelves
- Plumbing and Painting – Identifies and performs basic repairs of plumbing leaks or breaks; opens clogged lines and drains; replaces washers and other minor parts; maintains and monitors septic system; applies and prepares various surfaces for paint, enamel, lacquer, varnish, or stain; repairs wall coverings.
- Masonry – lays forms, mixes, pours, and finishes concrete for buildings, sidewalks and slabs
- Cut grass and trim weeds throughout fairgrounds and carry out basic landscaping maintenance on flower beds when needed.
- Clean buildings, wash windows, and empty trash cans.
- Painting of interior and exterior walls and trim.
- Various duties inherent to the set-up and cleaning of buildings and grounds during the annual fair and off-season events held on the fairgrounds
- Position involves loading, unloading, lifting and moving of materials, exhibits and equipment.

Term of Employment: 12 months

Work Week: 7 days with payroll running Wednesday through the next Tuesday night.

Must be available to work flexible hours including, but not limited to, early mornings, late evenings, weekends and holidays.

Classification: Hourly Position, Nonexempt

Pay Range: Consideration given to both education and/or work experience.

Benefit Package including health insurance, life insurance, dental/vision and 401(K) after one year ; Paid Vacation, Paid Holidays, Sick Leave

The State Fair of West Virginia does not discriminate in hiring or employment on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, veteran/reserve/national guard or any other similarly protected status for an organization of this size